TENDER NOTICE (PER CALL SERVICE)
Reference No – SCTIMST/Comp/2016-17/Tender/1

Sealed per call item rates are invited from local organizations that have been in the field of providing maintenance services   for **PC's, thin clients, computer peripherals, networking and refilling of catridges**   for one-year from the date of signing the agreement**.** Interested companies has to submit the quotation in sealed cover addressed to Director mentioning the tender number on cover.

Last Date - **11/04/2016 4PM**.

Details – www.sctimst.ac.in/Tenders/

                                                                                                (S/D)
Date:19/03/2016   DIRECTOR

I. <u>Per call servicing (PC & Printers) in Hospital Wing</u>

<u>Terms & Conditions for Registration</u>

1. The company should have a mobile contact number as well as a land telephone

2. Call for per call service will be made at any time between 8 AM and 4 PM

3. Service Engineers will be issued a pass and they have to attend the service call within 1 hour.

4. Institute will issue gate pass for taking damaged units outside the campus for service.

5. Service report should contain the details of the service and the stock serial number of the institute item which got serviced as well as the signature of concerned user. (The damaged spare component to be handed over back to the institute)..

6.   The invoice should mention service charge,spare charge, tax separately for each service.

7. The bill amount will be paid as cheque within one month of satisfactory service.

8. Successful company has to sign an agreement with the institute in a Rs 100 stamp paper along with a security deposit (returnable after one year) of Rs 2500/- by DD or by Bank Guarantee.

9. Hand written quotation will not be accepted.

    The companies who can satisfy the above conditions may submit duly filled covers super scribed "**Quotation for PC/Printer Maintenance (Hospital Wing)**" showing the willingness to service along with the rate of all hardware spares for support in the format mentioned; addressed to **Director, Sree Chitra Tirunal Institute For Medical Sciences & Technology, Medical College PO, Thiruvananthapuram Pin 695011** on or **before 11/04/2016 4PM**

Hardware items which require per call maintenance

Printers & Scanners

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Laserjet Printer    -  HP 1005,1020,1008,1007, 1606N, Samsung - 2850
Inkjet Printer       -  HP 1560,2460,2360,1660,1668,2568,3325,3725,3420
Dot-matrix Printer -  TVSE MSP 450 Champion, TVSE MSP 450 star
Barcode Printer    -  Zebra TLP 2844, S4M, TVS RP 3160
Thermal Printer    -  TVS RP3160
Scanner             -  HP 8200,8300,G2410,G4010 Fijitsu FI-6130
Barcode scanner  - TVS BSL 301, Magellan 1000 I
ID card printer      -  Zebra P430I, Datacard SP30 Plus
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Monitors
        LCD   - 15", 17" (LG, Samsung), LED 19" (LG)
PC
        PC   - Intel Pentium IV, Core 2 duo, Core I3, Core I5
              (intel boards – DG33BU,DG41TY,DQ35MP,DH61CR,DB75EN)
Thin clients – Diskless network units of VXL Instruments
              (TC4333, TC C32, TI 5433, D21S, D35S**)**

Wireless access points – Cisco 1131, 1142

Quotation format for submission of rates
(Company Letter Head)

1	Name of the firm				
2	Address of the firm				
3	Name of the authorised signatory				
4	Contact numbers (Mobile and Landline)				
	Details of Service	Rate without tax	No of services/units expected	Tax in %	Total amount in Rs
A	Visit charge for one harware service		80		
B	**Rate for spare repair**				
2	Chip level service charge for intel motherboard		3		
3	Service charge for SMPS ATX and Micro ATX		30		
4	Service charge for power supply board for laser printers		2		
5	Service charge for logic board for laser printers		1		
6	Service charge for power supply board for TVSE printers		2		
7	Service charge for logic board for TVSE printers		2		
8	Service charge for Logic board/Power supply board for LG/Samsung LCD/LED Monitors		2		
9	Service charge for motherboard of thin clients		8		
10	Service charge for power supply of thin clients		8		
11	Any other per call service related to hardware mentioned above				
12	Remarks if any				
C	**Rate for spare replacement**				
1	Memory DDR II 1 GB (Strontium/Trascend)		2		
2	Memory DDR III 1 GB (Strontium/Trascend)		2		
	BIOS chip for intel motherboards		5		
3	SMPS ATX with 2 years warranty		10		
4	Power supply board for HP/Samsung laser printers		2		
5	Logic board for HP/Samsung laser printers		2		
6	Logic board/Power supply board for LG/Samsung LCD/LED Monitors		2		
7	Guide rear for Samsung 2850		5		
8	Pickup roller for Samsung 2850 JC97-03062A		5		
9	Fuser Assembly for Samsung 2850 JC96-04717A		5		
10	Scanner unit for Samsung 2850		5		

	JC63-01532A				
11	Imaging unit for Samsung colour laser 321N		5		
12	Pickup bush for laser printer HP/Samsung		5		
13	Heating element for laser printer HP/Samsung		3		
14	Pickup gear assembly for laser printer HP/Samsung		3		
15	Pressure roller for laser printer HP/Samsung		3		
16	Paper separation pad for laser printer HP/Samsung		3		
17	Duplex gear set for laser printer HP/Samsung		3		
18	Fuser assembly unit gear set for HP/Samsung				
19	Fuser Assembly for HP 1020		2		
20	Fuser Assembly for HP 1008		2		
21	Fuser Assembly for HP 1007		2		
22	Fuser Assembly for HP 1005		2		
23	Fuser Assembly for HP 1606N		2		
24	Fuser unit sleeve for HP laster printers		3		
25	Catridge locking base for laser printer HP/Samsung		2		
26	Front cover for HP 1020/1008		3		
27	Mechanical/carriage assembly of inkjet printers		3		
28	O-ring for card printer Zebra P430I		1		
29	Pickup roller for scanner FI 6130Z		1		
30	Logic board for TVSE MSP 450 star		2		
31	Logic board for TVSE MSP 450 champion		2		
32	Power supply board for TVSE MSP 450 star		2		
33	Power supply board for TVSE MSP 450 champion		2		
34	Head for TVSE MSP 450 champion		1		
35	Head for TVSE MSP 450 star		1		
36	PF motor for TVSE MSP 450 champion/star		2		
37	PF gear for TVSE MSP 450 champion/star		2		
38	Head cable for TVSE MSP 450 champion/star		2		
39	Reduction gear for TVSE MSP 450 champion/star		2		
40	Platen set for TVSE MSP 450 champion/star		1		
41	Paper sensor for TVSE MSP 450 champion/star		4		

42	Head for Zebra TLP 2844		2		
43	Logic board of zebra TLP 2844		2		
44	Motherboard of thin client TC4333		1		
45	Motherboard of thin client TC C32		2		
46	Motherboard of thin client TI 5433		2		
47	Motherboard of thin client D21S		2		
48	Adapter Output 48V DC 500 milli amp (mention brand)		2		
49	Adapter Output 20V, 2.5 amp (mention brand)		2		
50	Processor Fan		3		
51	Mouse optical usb three button (Microsoft – Black)		10		
52	HDMI Cable		2		
53	8 port Hub 1000 Mbps		4		
54	4 port Hub 1000 Mbps		4		
55	Camera similar to Logitech C270		2		
56	Headset similar to Logitech H 110		2		
57	VGA splitter for dual projection		2		
58	HDMI cable		2		
59	HDMI to VGA converter		2		
60	HDMI splitter for dual projection		2		
61	LED screen backlight 19"		2		
62	LCD screen backlight 19"		2		
63	Any other spare items required for maintenance of above mentioned items				
64	Service Tax %				
65	Any other Tax %				

The company agrees to execute the works subject to the conditions specified in the notice.

Offer validity -   Name and Signature of company executive with date.

II. Maintenance/Laying of network cabling

Terms & Conditions for Registration

1. The company should have a mobile contact number as well as a land telephone

2. Workers will be issued a pass and they have to come for work with required tools after declaring them at security. Working Time – 8 AM to 4 PM (Critical areas – work can be done only on late evenings and on holidays)

3. Companies have to submit their quotation in the prescribed format given below.

4. A work order will be issued for the particular work and the amount will be paid as cheque within a month of completion.

5. Cleaning of premises required after completion of work.

6. Labeling of Cables, I/Os, Jack Panel, Switches for new connections.

7. Successful company has to sign an agreement with the institute in a Rs 100 stamp paper along with a security deposit (returnable after one year) of Rs 5,000 by DD or by Bank Guarantee.

8. The company is responsible for deputing qualified personnel for installation, testing, commissioning and repair/other services under his scope of work as per this specification. All required tools for completing the scope of work as per the specification is also the responsibility of the company.

9. Quotations without mentioning tax rates, part numbers etc. will be rejected.

10. Hand written quotation will not be accepted.

The companies who can satisfy the above conditions may submit duly filled covers super scribed "**Quotation for maintenance of network cabling (Hospital Wing)**" showing the willingness to service with rate of all items for support in the format mentioned; addressed to **Director, Sree Chitra Tirunal Institute For Medical Sciences & Technology, Medical College PO, Thiruvananthapuram Pin 695011** on or before **11/04/2016 4PM**

Quotation format for maintenance of network cabling

(Company Letter Head)

1	Name of the firm			
2	Address of the firm			
3	Name of the authorised signatory			
4	Contact numbers (Mobile and Land line)			

CAT 6 network cabling items - per unit rates				
Sl.	**Work Description**	**Rate without tax**	**Tax %**	**Total**
1	Fixing up of 15U rack on the wall			
2	Fixing up of 9U rack on the wall			
3	Fixing up of 6U rack on the wall			
4	The rearrangement rate of one panel and one switch from the old rack to new rack (labour only, excludes all crimping charges)			
5	Numbering of present information outlets - 1 number			
6	Fixing up of information outlet boxes new / damaged – 1 number			
7	Cutting trench – rate per metre for trenching for laying outdoor optical fibre cable			
8	Laying cable through trench - per metre rate for trenching & laying cable through water pipe.			
9	Panel (24 port) fixing in rack - 1 number			
10	Panel termination (24 port) – per port rate			
11	Information outlet termination – 1 number			
12	Information outlet fixing - 1 number			
13	LIU fixing – 1 nos			
14	Fibre 6 core termination – per core rate			
15	L shape stand for fixing Wireless Access Point			
16	Fixing of Wireless Access Point			
17	Cleaning of Racks 9U (includes internal cleaning of switches)			
18	Cleaning of Racks 15U (includes internal cleaning of switches)			
18.00	Laying cable through PVC water pipe ISO gray color through wall (with grey colour pipe joints and grey flexy pipes) – per metre rate (**Rate should include cost of pipe & labour excluding cable**) in runs as below:-	**Rate for water pipe+ labour without tax**	**Tax %**	**Total**
18.01	16 mm in 1 run			
18.02	16 mm in 2 runs			
18.03	16 mm in 3 runs			
18.04	20 mm in 1 run			
18.05	20 mm in 2 runs			
18.06	20 mm in 3 runs			

		Rate for casing + labour without tax	Tax %	Total
18.07	20 mm in 4 runs			
18.08	20 mm in 5 runs			
18.09	25 mm in 1 run			
18.10	25 mm in 2 runs			
18.11	25 mm in 3 runs			
18.12	25 mm in 4 runs			
18.13	25 mm in 5 runs			
18.14	32 mm in 1 run			
18.15	32 mm in 2 runs			
18.16	32 mm in 3 runs			
18.17	32 mm in 4 runs			
18.18	32 mm in 5 runs			
18.19	32 mm in 6 runs			
18.20	32 mm in 7 runs			
18.21	38 mm in 4 runs			
18.22	38 mm in 5 runs			
18.23	38 mm in 6 runs			
18.24	38 mm in 7 runs			
18.25	38 mm in 8 runs			
18.26	38 mm in 9 runs			
18.27	50 mm in 6 runs			
18.28	50 mm in 7 runs			
18.29	50 mm in 8 runs			
18.30	50 mm in 9 runs			
18.31	50 mm in 10 runs			
18.32	50 mm in 11 runs			
18.33	50 mm in 12 runs			
18.34	32 mm fiber single run			
	Laying cable through casing & capping – per metre rate (**Rate should include cost of case & labour excluding cable**) in runs as below:-	**Rate for casing + labour without tax**	**Tax %**	**Total**
18.35	16 mm in 1 run			
18.36	16 mm in 2 runs			
18.37	16 mm in 3 runs			
18.38	20 mm in 1 run			
18.39	20 mm in 2 runs			
18.40	20 mm in 3 runs			
18.41	20 mm in 4 runs			
18.42	20 mm in 5 runs			
	Details of work	**Rate without tax**	**Tax%**	**Total**

		Part Number & Rate without tax	Tax %	Total
19	Per meter rate for concealing pipe on wall (Making chases up to 7.5cm / 7.5 cm in the walls)			
20	Per meter rate for concealing pipe on the wall (Good wall finishing with the matching surface after housing water pipe)			
21	Per meter rate of 6 core outdoor fiber armored , laying in 20 mm pipe			
22	Per meter rate for 6 core indoor fibre, laying in 16 mm pipe			
23	Per meter rate for 6 core indoor fibre, laying in 20 mm pipe			
24	Per meter rate for laying casing and capping (casing size for 2 to 3 cables)			
25	**Rate for spare items**	**Part Number & Rate without tax**	**Tax %**	**Total**
25.01	CAT 6A 10G support UTP four pair per meter rate supporting 10g			
25.02	Fibre 6 core multimode indoor supporting 10g			
25.03	Fibre 6 core multimode outdoor per metre supporting 10g			
25.04	LIU 12 PORT rack mountable			
25.05	SC-SC connector supporting 10g			
25.06	SC-SC Patch Chord D-Link 2 meter supporting 10g			
25.07	SC-LC Patch Chord 2 meter supporting 10g			
25.08	SC-LC connector supporting 10g			
25.09	OFC Adapter SC MM duplex			
25.10	Adapter panel simplex			
25.11	I/O Box Dual with dust cover supporting 10g			
25.12	I/O Box Single with dust cover supporting 10g			
25.13	D-Link 10 Gigabit I/O supporting 10g			
25.14	CAT 6A Patch Cord 1 meter supporting 10g			
25.15	CAT 6A Patch Cord 5 meter supporting 10g			
25.16	RJ45 supporting 10g			
25.17	Wall mount rack 9U with fan unit with two fans, power unit with minimum 5 numbers of 5 AMP sockets , glass door with lock and rack nuts & bolts			
25.18	Wall mount rack 15U with fan unit with two fans, power unit with minimum 5 numbers of 5 AMP sockets , glass door with lock and rack nuts & bolts			
25.19	Single fan for fan unit in the 15U rack			
25.20	Jack panel 24 port without I/O supporting 10g			
25.21	SC pigtail 1 meter supporting 10g			
25.22	LC Pigtail 1 meter 10g			
25.23	CAT 6A Patch Cord 10 meter supporting 10g			

The company agrees to execute the works subject to the conditions specified in the notice
Offer validity –   Name and Signature of company executive with date.

III. Refilling of Toners and Catridges on per call

Terms & Conditions for Registration

1. Door collection of toners/catridges after marking the serial numbers in a register.
2. Door delivery of catridges,toners in good packing.
3. Packing cover to have a sticker showing the date of refill ,weight and components changed.
4. 100% guarantee for refilling
5. Vacuum sealing for shelf life
6. Return of non –functional catridges/toners.
7. Successful company has to sign an agreement with the institute in a Rs 100 stamp paper along with a security deposit of Rs 5000/- (returnable after one year) by DD or by Bank Guarantee.
8. Hand written quotation will not be accepted.

The companies who can satisfy the above conditions may submit duly filled covers super scribed "**Quotation for refilling of catridges (Hospital Wing)**" showing the willingness to service along with rate of all spares for support in the format mentioned; addressed to **Director, Sree Chitra Tirunal Institute For Medical Sciences & Technology, Medical College PO, Thiruvananthapuram Pin 695011** on or before **11/04/2016 4PM**

Quotation format for refilling of catridges on per call
(Company Letter Head)

1	Name of the firm			
2	Address of the firm			
3	Name of the authorised signatory			
4	Contact numbers (Mobile and Land line)			
A	**Details of Service**	**Rate without tax**	**Tax in %**	**Total amount**
1	Refilling rate for 140GM quantity in HP 15A (High yield polyester toner imported, print yield 1500-2000 sheets, shelf life 6 months)			
2	Refilling rate for 140GM quantity in HP 12A (High yield polyester toner imported, print yield 1500-2000 sheets, shelf life 6 months)			
3	The refilling rate for 100GM quantity in HP 88A (High yield polyester toner imported, print yield 1000-1500 sheets, shelf life 6 months)			
4	The refilling rate for 240GM quantity in Samsung2850B (High yield polyester toner imported, print yield 3500-4500 sheets, shelf life 6 months)			
5	Refilling rate for 140GM quantity in the Samsung 1710 (High yield polyester toner imported, print yield 1500-2000 sheets, shelf life 6 months)			
6	Refilling rate for 140GM quantity in HP 78 (High yield polyester toner imported, print yield 1500-2000 sheets, shelf life 6 months)			
7	Refilling rate for HP21 cartridge with black ink			
8	Refilling rate for HP27 cartridge with black ink			

9	Refilling rate for HP818 cartridge with black ink			
10	Refilling rate for HP818 cartridge with colour ink			
11	Refilling rate for HP28 cartridge with colour ink			
12	Refilling rate for HP22 cartridge with colour ink			
13	Refilling rate for HP 704 cartridge with black ink			
B	**Details of Spares**			
1	Drum for HP 15A			
2	Wiper blade for HP 15A			
3	Doctor blade for HP 15A			
4	PCR for HP 15A			
5	Magnetic roller for HP15A			
6	Drum for HP 12A			
7	Wiper blade for HP 12A			
8	Doctor blade for HP 12A			
9	PCR for HP 12A			
10	Magnetic roller for HP12A			
11	Drum for HP 88A			
12	Wiper blade for HP 88A			
13	Doctor blade for HP 88A			
14	PCR for HP 88A			
15	Magnetic roller for HP88A			
16	Drum for Samsung 2850B			
17	Wiper blade Samsung 2850B			
18	Steel blade Samsung 2850B			
19	PCR for Samsung 2850B			
20	Supply roller for Samsung 2850B			
21	Chip for Samsung 2850B			
22	Drum for HP 78A			
23	Wiper blade for HP 78A			
24	Doctor blade for HP 78A			
25	PCR for HP 78A			
26	Magnetic roller for HP78A			
27	Drum for Samsung 1710			
28	Wiper blade for Samsung 1710			
29	Doctor blade for Samsung 1710			
30	PCR for Samsung 1710			
31	Magnetic roller for Samsung 1710			

The company agrees to execute the works subject to the conditions specified in the notice

Offer validity –   Name and Signature of company executive with date.